

9Marks Workshop Partnering Opportunities

Partner with 9Marks in Building Healthy Churches

9Marks has developed a workshop which contains six sessions on building healthy (that is, biblical) churches. Primarily, these sessions are for pastors, church leaders, and seminarians. Typically, the 9Marks Workshop will be presented over two days.

The six Workshop sessions are divided into three parts:

- **Foundation**
 - **Session 1: Display God’s Glorious Gospel**
- **Construction**
 - **Session 2: Preaching & Biblical Theology**
 - **Session 3: Gospel, Conversion & Evangelism**
 - **Session 4: Membership, Discipline, & Discipleship**
 - **Session 5: Leadership**
- **Life Together**
 - **Session 6: Covenanting Together**

In all six, we aim to present pastors and church leaders with a little theory and a little practice, kind of like moving between your high school chemistry lecture room and the laboratory. Pastors want to “get the point”—that’s the theory. But they also want to know how to “get the church from here to there”—that’s the practice. We try to address both.

The following chart outlines the responsibilities for both 9Marks and the partnering host.

Category	Responsibilities
Accounting	The host will <i>not</i> be responsible for any accounting associated with the Workshop. All approved expenses and income will be processed by 9Marks staff in Washington, DC. Any approved expenses incurred by the host will be submitted to 9Marks for reimbursement.
Bookstore	<p>The host will provide a Workshop bookstore or book table for attendees. The host will be responsible for all purchasing and selling of any titles.</p> <p>The host will staff the bookstore/book table. The host will keep any profit earned in the bookstore.</p> <p>9Marks can assist by providing inventory on consignment to reduce any inventory risk.</p>

Event Location	<p>The host will provide the venue for the 9Marks Workshop. The venue must seat a minimum of 50 attendees and have access to restroom facilities. Any equipment needs such as tables, chairs, projectors, will be provided by the host.</p> <p>9Marks will develop any necessary signage to welcome attendees and to direct them to registration, the meeting hall, the restrooms, hospitality areas, etc.</p>																						
Hospitality	<p>9Marks requests that the host provide water and light snacks for attendees during breaks. Depending on the Workshop schedule, either a lunch or dinner will be provided for the attendees. This meal can be a church potluck, a prepared meal by church volunteers or a meal catered by a local restaurant.</p> <p>9Marks requests that the host cover all food expenses for the first 100 attendees. 9Marks will cover the hospitality expenses for all attendees that exceed 100.</p>																						
Marketing	<p>9Marks will be primarily responsible for promoting the Workshop. However, any promotion work by the host would be appreciated.</p> <p>9Marks will send targeted emails to local constituencies and promote the Workshop on our website.</p> <p>9Marks will develop a web page to promote the Workshop and provide visitors with details.</p> <p>The 9Marks logo must be included on all Workshop promotional material.</p>																						
Music	<p>Music is optional, and may or may not be included in the Workshop. If music is included, 9Marks recommends choosing songs from the following list:</p> <table data-bbox="488 1360 1182 1612"> <tr> <td>A Mighty Fortress Is Our God</td> <td>All Hail the Power of Jesus' Name</td> </tr> <tr> <td>And Can It Be</td> <td>Arise My Soul Arise</td> </tr> <tr> <td>Before the Throne of God Above</td> <td>Come Thou Fount</td> </tr> <tr> <td>Come Ye Sinners</td> <td>Crown Him with Many Crowns</td> </tr> <tr> <td>How Deep the Father's Love</td> <td>How Firm a Foundation</td> </tr> <tr> <td>How Sweet and Awful Is the Place</td> <td>I Will Glory in My Redeemer</td> </tr> <tr> <td>In Christ Alone</td> <td>It Is Well</td> </tr> <tr> <td>Jesus Paid It All</td> <td>My Hope Is Built</td> </tr> <tr> <td>My Song Is Love Unknown</td> <td>O for a Thousand Tongues to Sing</td> </tr> <tr> <td>O the Deep Deep Love</td> <td>The Power of the Cross</td> </tr> <tr> <td>There Is a Fountain</td> <td></td> </tr> </table> <p>If music is included, the host is responsible to provide someone to lead the music and any necessary accompaniment.</p>	A Mighty Fortress Is Our God	All Hail the Power of Jesus' Name	And Can It Be	Arise My Soul Arise	Before the Throne of God Above	Come Thou Fount	Come Ye Sinners	Crown Him with Many Crowns	How Deep the Father's Love	How Firm a Foundation	How Sweet and Awful Is the Place	I Will Glory in My Redeemer	In Christ Alone	It Is Well	Jesus Paid It All	My Hope Is Built	My Song Is Love Unknown	O for a Thousand Tongues to Sing	O the Deep Deep Love	The Power of the Cross	There Is a Fountain	
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<p>Online Registration</p>	<p>The host will <i>not</i> be responsible for online registration. 9Marks will develop and support an online event registration form that will capture attendee contact information, process credit card registrations, and provide attendees with an electronic confirmation.</p> <p>Credit card processing fees will be paid by 9Marks.</p> <p>The host and 9Marks will both own the database file for future promotions, but neither will be permitted to sell that information to any other organization.</p>
<p>Onsite Registration Check-in</p>	<p>The host will provide a clearly marked venue for onsite registration. This could be a lobby, entrance way, or space immediately outside the meeting room.</p> <p>The host will provide up to three volunteers to assist 9Marks with onsite registration.</p> <p>9Marks will develop onsite registration processes to process attendees when they arrive. This will include accurate registration lists, printed nametags, and a help desk for questions.</p>
<p>Pricing</p>	<p>9Marks in coordination with the host will set the registration price for attendees.</p> <p>Any scholarship offering or discount schedule will be at the discretion of 9Marks.</p> <p>The target price for this Workshop: General Registration: \$45 Student Registration: \$35 Church Member Registration: \$20</p> <p>The host is expected to cover any indirect costs that may be incurred in the normal use of their facility (electricity, HVAC, janitorial expenses, security, etc.).</p> <p>9Marks will be responsible to pay all approved direct costs associated with the Workshop with the exception of the hospitality expenses for the first 100 attendees.</p> <p>The host and 9Marks will agree upon a budget prior to promoting the Workshop.</p>

<p>Schedule</p>	<p>The host in coordination with 9Marks will determine the schedule for the Workshop. The following two schedules have worked well for past Workshops:</p> <p>Evening to Evening Schedule</p> <p>Day 1 5:30-6:30pm Registration/Check-in 7:00-10:00pm Session 1 – Display God’s Glorious Gospel Session 2 – Preaching & Biblical Theology Q&A</p> <p>Day 2 8:00-9:00pm Continental Breakfast 9:00-12:00pm Session 3 – Gospel, Conversion & Evangelism Session 4 – Membership, Discipline & Discipleship Q&A 12:00-1:00am Lunch 1:00-4:00pm Session 5 – Leadership Session 6 – Covenanting Together Q&A 4:00pm Workshop ends</p> <p>OR</p> <p>Noon to Noon Schedule</p> <p>Day 1 12:30-1:30pm Registration/Check-in 2:00-5:00pm Session 1 – Display God’s Glorious Gospel Session 2 – Preaching & Biblical Theology Q&A 5:00-7:00pm Dinner 7:00-10:00pm Session 3 – Gospel, Conversion & Evangelism Session 4 – Membership, Discipline & Discipleship Q&A</p> <p>Day 2 8:00-9:00am Continental Breakfast 9:00-12:00pm Session 5 – Leadership Session 6 – Covenanting Together Q&A 12:00pm Workshop ends</p>
<p>Speaker Honorarium</p>	<p>9Marks will pay each non-staff speaker an honorarium. The host is <i>not</i> responsible to pay any additional honorarium.</p>
<p>Speakers</p>	<p>9Marks will provide speakers for the Workshop based on schedule availability and content requirements.</p> <p>Specific speakers will be agreed upon and determined before the Workshop is promoted.</p>
<p>Staff Support</p>	<p>Attendees will be directed to a 9Marks email and phone number for any questions regarding the Workshop or registration.</p> <p>The host will provide an event coordinator to work with the 9Marks staff to run the Workshop. This person should be a staff member who is equipped to answer questions and assist in executing the Workshop.</p>

<p>Travel/ Accommodations</p>	<p>The host will prepare a list of recommended local hotel accommodations for attendees.</p> <p>9Marks will arrange for the travel and lodging for all of the speakers and 9Marks staff.</p> <p>Any approved travel/accommodation expenses to include airfare, hotel, meals, and car expenses for 9Marks speakers and staff will be paid by 9Marks.</p>
<p>Vendors</p>	<p>9Marks will determine whether to invite other vendors/organizations to have a display table at the Workshop.</p>
<p>Volunteers</p>	<p>The host will recruit volunteers to assist 9Marks in executing the Workshop. The number of volunteers will be determined by the number of attendees. Eight to ten volunteers are typically used.</p> <p>9Marks will provide each volunteer with a small thank you gift to recognize the volunteer’s service.</p>
<p>Workshop Resources</p>	<p>9Marks may develop Workshop resources for each attendee. This may include a workbook and any books or CD’s that will be given to each attendee.</p> <p>The 9Marks logo will be included on the Workshop workbook.</p> <p>Any approved expenses for conference resources including shipping will be paid by 9Marks.</p>